

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

July 6, 2010

The Board of Harvey County Commissioners met in regular session on July 6, 2010 with all three commissioners present. Chairman Westfall called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

1. Commissioner Krehbiel received a letter from Allen, Gibbs, and Houlik regarding changes in credit card collections as of June 30, 2010. John will discuss these changes with the County Treasurer.
2. Commissioner Krehbiel asked about FEMA funds that are available to pay for topographical mapping in western Harvey County. This will be discussed more in detail during Administrative Items.
3. Commissioner Krehbiel expressed reluctance to continue to pay half of a monthly retainer of \$10,500 to Troy Carlsen of Initiatives, Inc., which is a private economic development group working with the development of the Kansas Logistics Park. The City of Newton and Harvey County each pay half of the monthly fee. The original agreement was to pay this amount through the end of June, 2010; however, the Harvey County EDC is requesting that the retainer be continued through the end of December, 2010. The development of the Park has slowed considerably and Commissioner Krehbiel is concerned about the continued commitment of funds. Commissioner Roberson agreed with Commissioner Krehbiel and is also concerned but felt that the County should possibly continue payment of the fee through the end of the year. Commissioner Westfall suggested an executive session with Mickey Fornaro-Dean, Executive Director of the EDC, to update the Commission on the progress of the Park.
4. The Commissioners all received a call from Sedgwick City Attorney, Brad Jantz informing them that it has been discovered that there are several parcels of land that were never properly deeded to the City from the County. These include the property where the new swimming pool has been built and the property where the new Sedgwick Senior Center will be built. This is an oversight and will require the County to quitclaim the deeds to the City of Sedgwick.
5. Commissioners Roberson, Krehbiel and Westfall and spouses will attend the 4-H supporter picnic to be held July 20 at Athletic Park.
6. Commissioner Westfall attended a fly-in at the Newton City/County Airport over the weekend. Although stormy weather caused several planes to cancel participation in the event, it went well. A car company that had committed to providing transportation backed out at the last minute and Buxman motors graciously stepped in at the last minute. The Red Coach Motel also provided services for the group.

7. Commissioner Westfall received a letter from the State Department of Commerce regarding the Iron Horse microloan with SCKEDD.

CALENDAR ITEMS:

1. Commissioner Westfall will not be able to attend the Partnership meeting on Friday. Commissioner Roberson and Anthony Swartzendruber, Assistant County Administrator, will attend.
2. The County Fair will be held August 6 through August 10.

Minutes of the June 28, 2010 Commission meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Roberson. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. In an effort to control Chronic Wasting Disease affecting deer in Kansas, the Kansas Department of Wildlife and Parks has asked if the Harvey County Transfer Station could become a disposal site for deer carcasses. After discussion with Roy Patton, Director of the Harvey County Solid Waste Department, it was decided that the Transfer Station would not accept deer carcasses.
2. A preliminary damage assessment briefing will be held July 9th at 9:00 a.m. in the Law Enforcement Center Training Room to facilitate FEMA assistance for cities and townships after flooding in the county that occurred June 7 through June 24, 2010.
3. Commissioner Roberson volunteered to meet with Health Ministries, Newton Medical Center, and the City of Newton to discuss the Health Ministries funding crisis. The meeting will take place some time next week.
4. Habitat for Humanity has received approval that a site chosen to build a single family residence meets all the qualifications for assistance from the Neighborhood Stabilization Program.
5. Counselor Greg Nye has contacted Reno and McPherson Counties inquiring as to how they handle Indigent Defense. He will check further with Ford County and Lyon County.
6. In response to discontinued funding from the State of Kansas for indigent burials, Counselor Nye presented a proposed agreement between the County and funeral homes to pay the funeral homes \$550.00 for cremation services for indigent decedents. The agreement will be presented to funeral homes to see if it meets their approval. At the Sheriff's discretion, the county could claim property of the decedent. Commissioner Krehbiel made a motion to approve **Resolution No. 2010-15**, adopting a coroner's permit fee of \$35.00 per cremation in Harvey County. This fee would help to offset the expense incurred for indigent burials. Commissioner Roberson seconded the motion and it was passed unanimously.
7. Craig Clough, County Appraiser, and Scott Davies, Planning & Zoning Director, informed the Commission that the U.S. Geological Survey is funding LIDAR mapping for the western half of Harvey County. In addition they have offered to map the eastern half of Harvey County for a fee of \$54,600, which is significantly

less than it would normally cost. If the entire county has been LIDAR mapped, FEMA has agreed to use the information to re-evaluate the flood maps. The LIDAR would be flown in February or March of 2011. The Commissioners agreed to participate in the extra mapping with the hope that some or all of the cities would contribute towards the cost of it.

8. Sheriff T. Walton reported that there are 128 inmates at the Detention Center.
9. Phil Adams reported that a pre-construction conference was held with APAC to start the 2010 road sealing project.

At 10:00 a.m. the Commission meeting recessed for a meeting of the Public Building Commission. Eugene Wendling, PBC Chairman, called the meeting to order. In addition to Mr. Wendling, those in attendance for the meeting were Richard Denno, Byron Motter, Tim Johnson, Chip Westfall, and Richard Boyles, USDA Representative. Mr. Boyles presented the following documents for approval:

- 1) RD Instruction 1940-Q, Exhibit A-1, certification for contracts, grants and loans, forbidding any funds be appropriated for lobbying purposes
- 2) Kansas Instruction 1942-A, Exhibit T, setting by resolution the standards of procurement, bidding, and contract awards
- 3) Form AD-1047, a certification regarding debarment, suspension, and other responsibility matters – primary covered transactions
- 4) Form AD-1048, a certification regarding debarment, suspension, ineligibility and voluntary exclusion – lower tier covered transactions
- 5) Form RD 400-1, United States Department of Agriculture Equal Opportunity Agreement
- 6) Form RD 400-4, Assurance agreement under Title VI, Civil Rights Act of 1964, stating that civil rights must be considered in this project
- 7) Form RD 1910-11, Applicant certification of federal collection policies for consumer or commercial debts

Tim Johnson made a motion to approve the forms and authorize Chairman Wendling to sign. Richard Denno seconded the motion and it was passed unanimously.

Commissioner Westfall made a motion to approve the minutes of the last PBC board meeting. Richard Denno seconded the motion and it was passed unanimously.

A conference call will be held at 10:00 a.m. on Thursday, July 8 between Kevin Cowan, bond counsel attorney, Counselor Greg Nye, Commissioner Westfall, and John Waltner to discuss the strength of the lease.

Commissioner Westfall moved to adjourn the Public Building Commission at 10:17 a.m. Tim Johnson seconded the motion and it was passed unanimously.

The Commission meeting resumed at 10:22 a.m.

CITIZEN'S FORUM:

There were no citizens present for Citizen's Forum.

Warrant checks were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Roberson. Motion passed unanimously.

Richard Denno, President of the Harvey County Fair Board, presented the 2011 proposed budget for the Harvey County Free Fair. The budget total remains the same although some of the items were changed. Building and Grounds and Utilities amounts were decreased and the Demolition Derby and Parade amounts were increased. The total requested from Harvey County is \$22,000. The Commission will take the proposed budget under advisement.

Rich Hanley, Director of Department on Aging, presented the proposed 2011 budget for the Department on Aging and Transportation. The budget is slightly lower than last year. Several representatives from the different Senior Centers in the County were in attendance. Clara DeHaven, representative from the Sedgwick Senior Center, expressed appreciation to the Commission for continued funding for the Center. The Commission will take the proposed budget under advisement.

Karen Kaufman, Transportation Director, presented the proposed 2011 Transportation budget. Both Federal and State funding for the Transportation program has been reduced. The budget reflects a decrease of approximately \$36,000. In an attempt to reduce the amount paid to drivers for down time, out of town trips will be handled differently. The Commission will take the proposed budget under advisement.

Sharon Arellano, Director of Data Processing, presented the proposed 2011 Data Processing budget. The budget contains a request to replace the AS400 with a used unity. The Current AS400 that is in service will not be supported after December of this year. The cost of maintenance agreements have increased and are also reflected in the budget. The Commission will take the proposed budget under advisement.

Roy Patton, Director of Solid Waste, presented the proposed 2011 Solid Waste budget. As a cost saving measure, the Transfer Station will begin closing at 1:00 p.m. on Saturdays which will cut overtime expenses. The total budget is \$2,035,335 as compared with \$2,019,980. The Commission will take the proposed budget under advisement.

Joyce Truskett, County Clerk, presented the proposed 2011 election budget. The budget includes a capital outlay request of \$1,800 for a grant match for the purchase of 22 voting booth stations. The Commission will take the proposed budget under advisement.

Ms. Truskett also presented the proposed 2011 Clerk's budget. The budget includes a capital outlay request of \$3,600 for rotating file storage, and a request for \$1,000 for a remodel in the storage area of the Clerk's office. The Commission will take the proposed budget under advisement.

The meeting was adjourned at 2:30p.m.

THE BOARD OF HARVEY COUNTY COMMISSIONERS

George A. "Chip" Westfall, Chairman

ATTEST:

Ron Krehbiel, Member

Joyce Truskett, County Clerk

Marge Roberson, Member