

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

November 2, 2009

The Board of Harvey County Commissioners met in regular session on November 2, 2009 with all three commissioners present. Chairman Roberson called the meeting to order at 11:30 a.m. following the REAP meeting.

ITEMS ADDED TO AGENDA:

1. Commissioner Westfall suggested that the Commission attend the mineral tax meeting to be held at the KAC Conference.
2. In answer to a question regarding the possible amendment of the KCAMP bylaws, Commissioner Roberson reported that it takes the approval of 30% of the voting delegates to change the bylaws. This would be approximately 17 counties.
3. Commissioner Westfall questioned where the County maintains Emma Creek Road. Phil Adams explained that there is a half mile stretch on south Emma Creek that is maintained by the County.

CALENDAR ITEMS:

1. The KAC meeting in Overland Park will be held on November 16 through the 17th only. The calendar incorrectly listed the meeting as continuing through the 18th.
2. The Fairgrounds Development Committee will tour Dr. Miller's arena Tuesday evening.

Minutes of the October 26, 2009 meeting were approved upon a motion by Commissioner Westfall, seconded by Commissioner Krehbiel. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. Rita Flickinger, Director of the Harvey County Health Department, reported on the status of the H1N1 vaccination program. The Health Department will hold a Clinic on Tuesday afternoon from 4:00 p.m. to 8:00 p.m. or until the vaccine supply is exhausted. The vaccination clinic has not been heavily advertised because of the limited availability of the vaccine. Anyone on the priority list may receive the vaccine. The priority list, in order, is pregnant women, caregivers of children 6 months of age or younger, children 6 months to 4 years old, and children 5 years old to 18 years old who have chronic conditions. Vaccine has been allocated to Newton Medical Center for the vaccination of health care workers. Vaccine has also been allocated to several doctor's offices in the County. The Health Department has also received more doses of the seasonal flu vaccine; however most of it is already spoken for. Dave Ryan, Director of the Maintenance Department, reported on the failure of the refrigerator where vaccine was stored at the Health Department. An independent contractor has looked at

- the refrigerator and believes the thermostat was faulty. The alarm system on the refrigerator also failed and has already been replaced. All of the vaccine storage devices at the Department are hooked to this alarm system. Although a new thermostat has been ordered for the unit that failed, the unit has been replaced and will no longer be used to store vaccine. The company that manufactured the refrigerator has been contacted to see if any restitution for the loss of the vaccine is possible. Harvey County will also make sure that the vaccine that is stored at the Health Department is properly insured.
2. Dorothy Zook, Park Board member, presented a request to the Commission to plant a tree and purchase a plaque to honor Marion Rowland for 32 years of service in the Harvey County Parks Department. Mr. Rowland retired in August of 2009. The tree is to be a Burr Oak and will be planted near the East Lake Bait Shop. Ms. Zook was instructed to order the plaque and present the invoice to the Administration office for payment.
 3. Phil Adams reported that the microseal on east First Street is now complete. The striping is to be done today. The bridge replacement on Ridge Road is progressing, but slowly. The approaches to the bridge are scheduled to be poured today.
 4. Sheriff T. Walton reported that the funeral for Richard Schroeder, former U.S. Marshall will be held tomorrow.

The meeting recessed for lunch at 12:00 p.m.

At 1:15 p.m., Robert Myers, Newton City Attorney, presented a development agreement between Park Aircraft Technologies Corporation and the City of Newton and the Board of County Commissioners. Park Aircraft, which has a facility located at the Newton City/County Airport, plans to construct a 5,500 square foot second floor extension of the existing facility for additional office space. In addition, they will also add 27,000 square feet of space for manufacturing, and construct a 10,000 square foot facility for storage. The total construction cost of the project is \$2,870,000.00, and the facilities will be equipped with machinery, equipment and furnishings at a cost of approximately \$2,300,000.00. The company currently employs 20 people at the Newton location with a payroll of approximately \$1,340,000.00. In 4 years, the facility is projected to employ 90 persons with a payroll of \$2,700,000.00. The City of Newton will make a forgivable economic development loan to PATC in the amount of \$300,000 and Harvey County will grant ten year 100% property tax abatement. Other commitments by the City and County are also included in the agreement. Construction is scheduled to commence immediately. Commissioner Krehbiel made a motion to approve the development agreement with Park Aircraft Technologies Corporation. Commissioner Westfall seconded the motion and it was passed unanimously.

Robert Myers reported that there is a request before the Aviation Board to add another board member position to the board, with the new member being a representative from PATC.

Warrant checks were approved upon a motion by Commissioner Westfall, seconded by

Commissioner Krehbiel. Motion passed unanimously.

John Waltner presented the results of the request for proposals for the performance of the County's annual audit for the years 2009, 2010, and 2011. Requests for proposals were sent to twelve accounting firms in the area. Three companies returned proposals for County auditing services. They are as follows:

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| Swindoll, Janzen, Hawk & Loyd, LLC | 2009 | \$33,000 |
| | 2010 | 34,500 |
| | 2011 | 36,000 |
| | OMB Circular A-133 single audit | 7,500 |
| Allen, Gibbs, & Houlik, LC | 2009 | 39,000 |
| | 2010 | 39,000 |
| | 2011 | 39,000 |
| | OMB Circular A-133 single audit | 13,500 |
| Lindburg Vogel Pierce Faris, Chartered | 2009 | 24,000 |
| | 2010 | 24,750 |
| | 2011 | 25,500 |
| | OMB Circular A-133 single audit | 5,000 (or less) |

John Denney, CPA from Lindburg Vogel Pierce Faris, Chartered attended the meeting to answer questions. John Waltner reported that references have been checked and that favorable recommendations were received. Commissioner Krehbiel made a motion to hire Lindburg Vogel Pierce Faris, Chartered to perform audit services for Harvey County for the years 2009, 2010, and 2011. Commissioner Westfall seconded the motion and it was passed unanimously.

Craig Simons presented proposed changes to the employee personnel manual. The first proposed change is in Section 11 of the manual with regard to benefits. All employees hired after January 1, 2010 will not be eligible to receive in-lieu-of insurance payments. All employees with spouses, hired after January 1, 2010, and joining the group health insurance plan maintained by the County, will be subject to an additional contribution for payment of premium, if the spouse is eligible to obtain health insurance from his or her employer. An employee and spouse who are both employed by the County after January 1, 2010, would not be subject to the additional contribution for payment of premium. Also proposed is a change in the policy on overtime for salaried employees. The proposed change states that a salaried employee, as defined by the Fair Labor Standards Act, may receive overtime pay equal to the employee's regular rate of pay for hours worked over forty-four hours in a pay week when working on a special project. Overtime must be approved in advance by the County Administrator. Commissioner Westfall made a motion to approve the submitted personnel manual changes. Commissioner Krehbiel seconded the motion and it was passed unanimously.

Craig Simons presented the notice of bond sale for General Obligation Bonds for roadway improvements on Schaben Court Road in the amount of \$717,000, and the acquisition of

property for a new courthouse parking lot in the amount of \$201,500. Commissioner Krehbbiel made a motion to approve **Resolution No. 2009-21** authorizing the offering for sale of General Obligation Bonds, Series 2009, of Harvey County. Commissioner Westfall seconded the motion and it was passed unanimously.

The meeting was adjourned at 3:10 p.m.

BOARD OF HARVEY COUNTY COMMISSIONERS

Marge Roberson, Chairman

ATTEST:

George A. "Chip" Westfall, Member

Joyce Truskett, County Clerk

Ron Krehbiel, Member