

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

AUGUST 15, 2005

The Board of Harvey County Commissioners met in regular session on August 15, 2005 with Chairman Krehbiel and Commissioner Meier present. Commissioner Roberson was absent. Chairman Krehbiel called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

After a complaint from a citizen last week, the Commissioners viewed the railroad crossing on SW 60th near the Putnam elevator. On August 9th, Chairman Krehbiel called John Sutherland, the Railroad Roadmaster, and talked with him about the condition of the crossing. Mr. Sutherland advised that they will order the material and hopefully have the repairs completed in approximately two weeks.

The minutes of the August 8, 2005 meeting were approved upon a motion by Commissioner Meier, seconded by Chairman Krehbiel. Passed unanimously.

ADMINISTRATIVE ITEMS:

1. Chairman Krehbiel signed the 2006 Conservation District budget.
2. After a question about the fence-viewing statute, a call will be made to the KAC to determine if the Commissioners can designate a representative to view a fence in the southwest corner of Harvey County to determine the boundary lines and who is responsible for the upkeep.
3. Reservations will be made for Chairman Krehbiel and Commissioner Meier and their wives to attend the Chamber of Commerce banquet on September 8, 2005.

Warrant checks were approved upon a motion by Commissioner Meier, seconded by Chairman Krehbiel. Passed unanimously.

Shelley Hammond, Auditor with Allen, Gibbs, & Houlik, presented the 2004 audit review. The audit was completed in about 2 ½ weeks and went very smoothly. She made the following suggestions:

1. Although it is not required by statute, the auditors advise that the Treasurer should fill out an expense report or provide copies of receipts or invoices to the County Administration, when she reimburses her expenses from the special auto fund.
2. They also recommend that the County should record the cash balance, receipts, and transfers out of the wireless 911 account onto the general ledger. The wireless 911 account is a separate account. Bank reconciliations on that account also need to be done.
3. There is approximately \$6,500 in outstanding checks dated prior to 2000 on the main operating account bank reconciliation. Checks greater than one-year outstanding should be voided and re-issued.

4. The County lacks a functional disaster recovery plan regarding our information and communications systems. The Data Processing Department should complete and implement a disaster recovery plan as soon as possible.

The meeting with the Harvey County Board of Realtors will be re-scheduled for a later date.

Commissioner Meier moved to adjourn the meeting at 10:45 a.m. Chairman Krehbiel seconded the motion. Passed unanimously.

BOARD OF HARVEY COUNTY COMMISSIONERS

Chairman

ATTEST:

Member

County Clerk

Member