

**RECORDS REQUEST
KANSAS OPEN RECORDS ACT
HARVEY COUNTY ELECTION OFFICE**

READ CAREFULLY BEFORE SIGNING

“Use of voter registration lists for commercial purposes is knowingly selling, giving or receiving the information on or derived from voter registration lists with the intent to use such list or information for any commercial purpose. Use of voter registration lists for commercial purposes is a class C misdemeanor. For purposes of this section, compiling, using, giving, receiving, selling or purchasing the information on or derived from voter registration lists, solely for political campaign or election purposes, shall not constitute a commercial use of voter registration lists.” K.S.A. 25-2320a

By signing below, I acknowledge that I am aware of and understand K.S.A. 25-2320a.

Requester's name: _____ **Date** _____
(please print)

Address: _____
(Street Address) (City, State, Zip code)

Daytime Phone: (____) _____ **E-Mail:** _____

Description of information requested: _____

How will information be used?: _____

Signature: _____

In what medium do you prefer the information? (circle one): Paper Electronically

How do you wish to obtain information? (circle one):

U.S. Mail Priority Mail Fax E-Mail Pick Up

Election Office Use Only

Fees Charged: \$ _____ Copies (Total number of pages _____ @ \$.10 per page)
 \$ _____ Staff time (Hours _____ Minutes _____ Rate _____)
 \$ _____ Other

Total cost: \$ _____ Authorized by: _____

____ Request for records granted _____

____ Request for records denied. Reason for denial: _____

Received payment in full of: \$ _____ (cash check)

Date payment received: _____

Records request completed by: _____ Date completed: _____